

APPLICATION FORM FOR FINANCIAL ASSISTANCE

General Information

(Please read carefully before completing application.)

ELIGIBILITY

Financial assistance for regular academic year study is available to all CMS students for lessons, classes and ensembles. Financial aid decisions are made according to the following:

- Financial need as determined by family size, income, extenuating circumstances and the basic parameters for the US Department of Housing and Urban Development Income Limits
- Number of applicants in household
- Availability of funds
- Student progress, attendance and achievement (for returning students)
- Current account standing with CMS

APPLICATIONS

Applications are accepted on a continuing basis throughout the year. Awards will be given so long as funds are available.

A Complete Application Consists Of:

1. Completed Confidential Financial Assistance Application
2. Supplemental Financial Information
3. Registration Form (new students)
4. For returning CMS students, a copy of most recent student progress report

*You have the option to include a supplemental statement to accompany your application to clarify any of the above, however items 1 & 2 are required. **Applications will not be considered until all parts are received.***

SCHOLARSHIP RENEWALS

Awards are not automatically renewed from one year to the next. Current recipients of scholarships are required to submit a new application packet.

CONDITIONS OF AWARD

Scholarship awards are normally for partial-tuition. Continuation of the award through the academic year in which it is given is contingent upon the following:

- Regular attendance of lessons. More than two excused absences may result in the termination of assistance.
- Reasonable progress from lessons that indicates consistent practice at home.
- Performance in two student recitals/concerts during the academic year.
- Participation in the annual Performathon – Because this event is the primary source of support for our financial assistance fund, we expect all recipients of assistance to participate to the fullest extent possible.
- End of year performance evaluation
- Financial aid students are welcome to enroll in a Music Theory course at no charge.

Recipients of scholarships are obliged to inform the office of any changes which might seriously affect eligibility for continuation of financial assistance. Community Music School reserves the right to discontinue financial aid for any student at any time due to lack of interest, repeated absences, behavior problems, tardiness, or delinquency in tuition payments. After more than one unexcused absence, financial aid may be suspended. Full tuition will be charged for the unexcused absence and must be paid before lessons can resume. Financial aid does not include the initial interview lesson, the annual registration fee, instrument rental/purchase, or instructional book purchases. There are no additional discounts for students receiving financial aid. If the student qualifies for a merit-based scholarship, aid will be adjusted accordingly.



FOR OFFICE USE ONLY
Date application received _____
Registration form received _____
Amount of Award _____
Source _____
Date of Award _____

Application Form for Financial Assistance

Please detach and return to the CMS Office

APPLICANT INFORMATION

Name of Student _____

Date of Birth _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone _____ Email _____

School attending: _____ Grade: _____

Instrument(s) for which you are applying _____ Years of study _____

Community Music School Teacher _____

Is this an application for a renewal of a previous scholarship? YES NO (please circle)

Are you currently enrolled in Community Music School? YES NO (please circle)

NOTE: If you are not currently enrolled for study at Community Music School, please remember that this form must be accompanied by an Application/Registration Form.

PARENT/GUARDIAN INFORMATION

(To be completed by parents/guardians of dependent children)

Parent/Guardian 1

Parent/Guardian 2

Name: _____

Name: _____

Address (if different): _____

Address (if different): _____

Phone: _____

Phone: _____

Employer: _____

Employer: _____

Position: _____

Position: _____

Has this person been laid off in the past 12 months?
YES NO

Has this person been laid off in the past 12 months?
YES NO

Please indicate if Parent/Guardian 1 and Parent/Guardian 2 are:

Married/Partnered Divorced/Separated Single/Not Applicable

Number of people in household _____ (include applicant)

Do you have any family members who you support who are not currently with you (i.e., college students or elderly parents)? YES NO Please list their name, relationship and age:

FINANCIAL INFORMATION

Supplemental Financial Documentation is Required. Please provide at least one the following forms of documentation:

- A copy of your most recent tax return (schedule C required for all business owners)
- Proof of unemployment (if applicable)
- Proof of social security (if applicable)

For did you file an IRS income tax return for the previous year? YES NO If no, please provide an explanation as to why:

As of today, what is your current balance of cash, savings and checking accounts? _____

Do you own or rent/lease your primary residence OWN RENT/LEASE Est. Monthly Housing Expense _____

Do you own other real estate? YES NO If yes, please provide details:

Do you own a business? YES NO

Please list and describe any additional monthly expenses that you would like us to take into consideration in review of your application:

(To be signed by parent/guardian of dependent child)

I certify that the answers and information provided on this form are accurate to the best of my knowledge.

Signature _____

Date _____